

# GRANADA SANITARY DISTRICT

OF SAN MATEO COUNTY

455 Avenue Alhambra, #6 ~ P.O. Box 335 ~ El Granada, California 94018  
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## AGENDA

### SPECIAL BOARD OF DIRECTORS MEETING

Field Trip followed by District Office Meeting

April 3, 2003 – 3:00 p.m.

*The Board has the right to take action on any of the items listed on the Agenda. The Board reserves the right to change the order of the agenda items, to postpone agenda items to a later date, or to table items indefinitely.*

**CALL SPECIAL MEETING TO ORDER:** at 3:00 p.m., Liberty Court Building, 30 Avenue Portola, El Granada

#### **ROLL CALL**

Directors:	President:	William Katke
	Vice President:	Leonard Woren
	Secretary:	Fran Pollard
	Treasurer:	Laura Stein
	Board Member:	Shawn McGraw
Staff:	General Manager:	Chuck Duffy
	District Counsel:	Jonathan Wittwer

#### **GENERAL PUBLIC PARTICIPATION**

Communications from the Public and members of the District Board and District staff concerning matters not on the agenda. Speakers are limited to 3 minutes each.

#### **SPECIAL ORDER OF BUSINESS**

1. Consideration of leasing District office space: Review and inspection of potential office space for lease.

- Liberty Court Office Building, 30 Avenue Portola, El Granada
- Cresson Building, 504 Plaza Alhambra, El Granada

**Recommendation:** For Board information purposes only.

#### **Notice of Change of Venue**

***Following their inspection of office space, the Board of Directors will change venue and continue the Special meeting at the Granada Sanitary District Offices, located at 455 Avenue Alhambra, El Granada***

2. Consideration of appointing real property negotiator to represent District for lease of District office space.

**Recommendation:** Appoint District General Manager Chuck Duffy as real property negotiator.

**ADJOURN TO CLOSED SESSION**

3. Conference with Real Property Negotiator (Government Code Section 54956.8)  
Granada Sanitary District Negotiator: Chuck Duffy.

Negotiating Parties: David Cresson and Granada Sanitary District  
Nick Damer and the Granada Sanitary District  
Meredith Monica and the Granada Sanitary District

Property for Lease Under Negotiation: Offering bid to lease office space:  
504 Plaza Alhambra, El Granada or  
30 Avenue Portola, El Granada or  
455 Avenue Alhambra, El Granada

Granada Sanitary District Board of Directors to instruct Duffy as to both price and terms of payment for lease of office space.

**RECONVENE TO OPEN SESSION**

Report final Board action, if any, from Closed Session.

**ACTION AGENDA**

4. Consideration of possible changes to the Assessment District governing documents, and future Assessment District Bond refinancing and/or other matters related to existence of benefit to properties assessed.

**Recommendation:** Unless it can be determined that parcels receive no benefit from the Assessment District, do not pursue changes to the governing documents at this time.

**ADJOURN SPECIAL MEETING**